



WEST (INNER) AREA COMMITTEE

**Meeting to be held in Sri Guru Nanak Sikh Temple, 62b Tong Road, New Wortley, LS12 1LZ
on Thursday, 25th October, 2012 at 5.00 pm**

MEMBERSHIP

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna (Chair)	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stannigley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified on this agenda.</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 5TH SEPTEMBER 2012</p> <p>To confirm as a correct record the minutes of the West (Inner) Area Committee meeting held on 5th September 2012.</p>	1 - 6
7			<p>MINUTES - WEST (INNER) AREA COMMITTEE - GENERAL PURPOSES SUB-GROUP</p> <p>To receive the minutes of the West (Inner) Area Committee – General Purposes Sub-Group held on 15th October 2012.</p>	7 - 10
8			<p>MINUTES - COMMUNITY FORUM</p> <p>To receive the minutes of the Armley Community Forum and PACT meeting held on 18th September 2012 and the Bramley Community Forum and PACT meeting held on 4th October 2012.</p>	11 - 16

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9			<p>MINUTES - ALMO INNER WEST AREA PANEL</p> <p>To receive the minutes of the ALMO Inner West Area Panel meeting held on 13th August 2012.</p>	17 - 22
10			<p>MINUTES - AREA CHAIRS FORUM</p> <p>To receive the minutes of the Area Chairs Forum held on 13th July 2012.</p>	23 - 28
11			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
12	Armley; Bramley and Stanningley		<p>BARCA YOUTH SERVICE REPORT</p> <p>To receive and consider a report from the Deputy Chief Executive providing an update on the range of services provided by BARCA Leeds in the inner west area.</p>	29 - 38
13	Armley; Bramley and Stanningley		<p>INNER WEST COMMUNITY CENTRE CONSORTIUM</p> <p>To receive and consider a report from the Assistant Chief Executive (Customer Access & Performance) providing an update on the current position of the two community centres receiving Area Committee funding in the inner west area.</p>	39 - 44

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14	Armley; Bramley and Stanningley		<p>WELL-BEING COMMISSIONING 2013-14 AND UPDATE REPORT</p> <p>To receive and consider a report from the Assistant Chief Executive (Customer Access & Performance) providing an update on the budget position for the well-being fund for 2012-13 and mid-year monitoring information on projects approved in March 2012.</p>	45 - 62
15	Armley; Bramley and Stanningley		<p>AREA UPDATE REPORT</p> <p>To receive and consider a report from the Deputy Chief Executive providing information on key services and other activities delivered in the inner west area since the last meeting in September 2012.</p>	63 - 66
16			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Wednesday, 19th December 2012 at 5.00pm (Stanningley Fire Station, 637 Stanningley Road, Stanningley, Leeds, LS28 6FS)</p> <p>MAP OF TODAY'S VENUE</p> <p>Sri Guru Nanak Sikh Temple, 62b Tong Road, New Wortley, LS12 1LZ</p>	

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Agenda Item 6

WEST (INNER) AREA COMMITTEE

WEDNESDAY, 5TH SEPTEMBER, 2012

PRESENT: Councillor J McKenna in the Chair
Councillors C Gruen, T Hanley, J Harper
and A Lowe.

CO-OPTTEES: H Boutle (Armley Community Forum)
E Bowes (Armley Community Forum)
K Ritchie (Bramley and Stanningley Community Forum)

19 Chair's Opening Remarks

The Chair welcomed all in attendance to the September meeting of the West (Inner) Area Committee.

20 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary and other interests.

21 Apologies for Absence

An apology for absence was submitted by Councillor Taggart.

22 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion there were no members of the public in attendance at the meeting to make representations or ask questions.

23 Minutes - 27th June 2012

RESOLVED – That the minutes of the meeting held on 27th June 2012 be approved as a correct record.

24 Matters arising from the Minutes

Minute No. 8 – Matters arising from the Bramley and Stanningley Community Forum

Members were advised that grass cutting had now been undertaken at the corner of Rodley Lane / Leeds Bradford Road.

25 Minutes - Community Forum

RESOLVED – That the minutes of the following Community Forum meetings be received and noted:

- Armley Community Forum and PACT meetings – 19th June and 17th July 2012
- Bramley and Stanningley Community Forum and PACT meeting – 26th July 2012.

26 Matters arising from the Bramley and Stanningley Community Forum and PACT meeting

Minute No. 3.1 – Police Update (Inspector Mark Wheeler)

Members were advised that the minutes should read theft from vehicles not theft of vehicles.

27 Minutes - ALMO Inner West Area Panel

RESOLVED – That the minutes of the ALMO Inner West Area Panel meeting held on 11th June 2012, be received and noted.

28 Matters arising from the ALMO Inner West Area Panel meeting

Minute No. 6.2.3 – AP7 2012 Armley Fun Day

One Member expressed concern that West North West Homes Leeds had not yet provided funding towards Armley Fun Day. Mick Parker (West North West Homes Leeds) agreed to raise this matter with colleagues and report back.

29 Children's Services Update Report to Area Committees - Inner West

The Director of Children's Services submitted a report which updated Members on current issues facing the directorate and children's partnership as well as the progress made against local and national agendas.

Key cluster performance information in relation to the west north west area was appended to the report for Members' information.

The Chair welcomed the following officers to the meeting to present the report and respond to Members' questions and comments:

- Jancis Andrew, Area Head of Targeted Services (West North West), Children's Services
- Sue Rumbold, Chief Officer (Partnership Development Business Support), Children's Services.

The following key areas of work were highlighted by Children's Services:

- Ongoing work in relation to targeted services and tackling NEET.
- Development of outcome based accountability around the directorate's priority themes.
- The allocation of locally managed resources and the role of attendance advisors.
- Launch of Families First Leeds (previously Troubled Families Board) on Thursday, 6th September 2012.

The Chair then invited questions and the key areas of discussion were:

- Concern about the poor take up of free school meals. Members were advised that this was a priority area for the Child Poverty Working Group. Children's Services agreed to report back to the Area Committee with information about the types of initiatives that were currently in place.
- Concern about the higher than average numbers of looked after children, teenage conception and poor secondary school performance in the inner west area. It was requested that Children's Services compared this information and data against other deprived areas.
- Examples of good practice at West Leeds Academy in relation to managing attendance. Children's Services emphasised the importance of developing a range of initiatives as part of a longer term strategy.
- Concern about the number of drug offences in the inner west area, although it was agreed to check the accuracy of the statistics.
- A request for information about the ratio of referrals to looked after children in the inner west area.
- A further request for information about the number of children that spoke English as a second language in the inner west area.

RESOLVED –

That the following be noted:

- (a) The contents of the report and appendices
- (b) The requests for information that were raised at the meeting.

30 Community Safety report

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report which provided the Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in the inner west area of Leeds.

The following officers and representatives attended the meeting:

- Gill Hunter, Area Community Safety Co-ordinator, Environment and Neighbourhoods

- Inspector Mark Wheeler, West Yorkshire Police.

Members raised concerns about anti-social behaviour outside New Wortley Community Centre, particularly the intimidating presence and demeanour of individuals congregating outside the Community Centre. West Yorkshire Police advised that measures were in place to tackle these issues.

RESOLVED – That the contents of the report be noted.

(Councillor Lowe withdrew from the meeting at 5.45pm during the consideration of this item.)

(Councillor Hanley joined the meeting at 5.51pm during the consideration of this item.)

31 West North West Homes Leeds involvement in Area Committees

A report from West North West Homes Leeds was submitted which advised the Area Committee about activities undertaken by West North West Homes Leeds.

Appended to the report was a schedule of estate walkabouts and inspections planned for the inner west area in September and October 2012.

The Chair welcomed to the meeting, Mick Parker, Neighbourhood Performance Manager, West North West Homes Leeds, to present the report and respond to Members' questions and comments.

The key points of discussion were:

- Concerns associated with the 'bedroom tax', particularly the impact on individuals with disabilities. Members also raised concerns about vulnerable families, possibly resulting in an increase in lodging and the safeguarding issues associated with this. Members discussed potential challenges in terms of enforcement.
- Concern about the inconsistency of walkabout inspections that had taken place.

RESOLVED –

- (a) That the contents of the report and appendix be noted
- (b) That a further six monthly update be provided to the Area Committee in March 2012.

32 Community Right to Bid

The Acting Chief Asset Management Officer submitted a report which updated the Area Committee on developments with Community Right to Bid.

Appended to the report was a draft copy of the Community Right to Bid nomination guidance and nomination form.

The Chair welcomed to the meeting, Neil Charlesworth, Community Asset Officer, City Development, to present the report and respond to Members' questions and comments.

Members expressed concerns about the practical and resource issues associated with this policy.

RESOLVED – That the contents of the report and appendices be noted.

33 Consultation on expansion of primary school provision for September 2014

The Director of Children's Services submitted a report which briefed the Area Committee on the proposals being brought forward in response to rising demand for reception places city wide.

Sue Rumbold, Chief Officer (Partnership Development Business Support), Children's Services, presented the report.

RESOLVED – That the contents of the report be noted.

34 Appointment of Area Committee Representation upon Leeds Initiative Area Based Partnership Groups/Corporate Carers' Group

Kate Sibson, Area Officer, Environment and Neighbourhoods, presented the report.

Councillor Gruen reported that she had been receiving papers for the Corporate Carers' Group, although it was not clear if she was expected to attend.

RESOLVED –

- (a) That the contents of the report and appendix be noted
- (b) That the appointment to the Corporate Carers' group be approved at the next meeting following discussions between Councillors Gruen and Taggart.

35 Well-being Fund Report

The Deputy Chief Executive submitted a report which updated Members on the Area Committee's well being budget.

Kate Sibson, Area Officer, Environment and Neighbourhoods, presented the report.

RESOLVED –

- (a) That the contents of the report, including the well-being revenue budget balance for 2012/13, be noted
- (b) That the capital projects identified under 3.10 of the report be decommissioned (with the exception of the Alleygating Whyther Park Hill / Aston Close project) and the new balance of the capital well-being budget be noted.
- (c) That the transfer of income from the lease of land adjacent to New Wortley Community Centre to the New Wortley Community Centre Management Committee from 2013 onwards, be approved.

36 Area Update report

The Deputy Chief Executive submitted a report which updated Members on key priorities in the inner west area of Leeds since the Area Committee meeting in March 2012.

Draft terms of reference in relation to Armley Community Forum and Bramley and Stanningley Community Forum were appended to the report for Members' information.

Kate Sibson, Area Officer, Environment and Neighbourhoods, presented the report and responded to Members' questions and comments.

RESOLVED –

- (a) That the contents of the report and appendix be noted
- (b) That the terms of reference for the two Community Ward forums be approved.
- (c) That Councillor J Harper be appointed Chair of Armley Community Forum and Councillor C Gruen be appointed Chair of Bramley and Stanningley Community Forum for the 2012/13 municipal year.

37 Date, Time and Venue of Next Meeting

Thursday, 25th October 2012
(Community Room, Sri Guru Nanak Sikh Temple, Tong Road, New Wortley)

(The meeting concluded at 7.00pm.)

Inner West Area Committee General Purposes Sub Group Monday 15th October – 9.30am – Committee Room 3 Civic Hall

Chair: Cllr McKenna

Present: Cllr Gruen, Cllr Taggart

Officers: Jason Singh (WNW Locality Team), Chris Dickinson, Kate Sibson (WNW Area Support Team)

1 **Welcome and apologies**

- 1.1 Cllr McKenna welcomed everyone to the meeting. Apologies were received from Cllr Lowe, Cllr Harper and Cllr Hanley

2 **West North West Environmental Locality Team**

- 2.1 Jason Singh reported on the current work programme of the WNWLT and new initiatives. The main areas of focus currently are New Wortley, leaf clearance and engaging with local residents.
- 2.2 JS explained that closer working with West North West Homes could be the key to improved cleanliness in priority neighbourhoods. He highlighted a day in Broadleas when Continental landscapes, WNWH Estate Caretakers, Parks and Countryside and the WNWLT were all in the area at the same time with similar vehicles and work programmes. JS believes there should be a way of using these joint resources more effectively.
- 2.3 Conversations are taking place with senior management at WNWH about identifying roles and responsibilities of the estate caretaking team and the WNW Locality Team's litter pickers, litter bin emptying vehicles and enforcement officers. There is some confusion by WNWH neighbourhood management officers about who delivers what services and this should be addressed. JS would like to engage more with both managers and frontline staff to identify the priority streets in each neighbourhood and look at ways of working more efficiently by using ALMO and Council teams as a combined resource. For example, the litter bin team could litter pick around shopping parades, WNWH officers could do a waste in gardens letter to a private household, and the estate caretakers could cut back an overgrown ginnel.
- 2.4 Members welcomed this move towards more integrated services, and proposed having a more formal pilot area where this could be explored. JS is happy to take this forward, but emphasised he would need help to co-ordinate such a project as he has a small management resource with little capacity for anything outside normal service delivery.
- 2.5 CD agreed to organise a meeting with JS, Parks & Countryside, West North West Homes and the grounds maintenance contract manager to look at organising a pilot scheme to share resources and co-ordinate work programmes in one neighbourhood. Members agreed that Broadleas should be put forward as the pilot area. CD
- 2.6 Everyone agreed residents should be more involved in targeting resources to hotspot areas, and robust processes should be in place to ensure referrals are acted on quickly. Cllr Gruen highlighted the importance of regular and uniform monitoring.
- 2.7 JS outlined the efforts his team is making to engage more with local residents, and results so far are positive after several meetings and walkabouts across the inner West.
- 2.8 A major leaf clearing programme is underway, and the service is using the Continental's

grounds maintenance staff rather than hiring agency workers as before. Mechanical sweeping has been put on hold for leaf clearance, and Members are asked to pass on any referrals from the public, although only locations that are considered dangerous will get priority action. These include schools, GP surgeries and streets with a high footfall.

- 2.9 Cllr McKenna reported he was very happy with the WNWLT service in particular the way referrals are dealt with quickly.

3 **Purpose of the Sub Group**

- 3.1 CD outlined the two main purposes of the sub group:

- 1) To allow Members to have more time to oversee current and future delegated services
- 2) To allow Members to focus on key local priorities with the relevant service managers outside of Area Committee meetings.

- 3.2 The AST will arrange a year's meetings in advance and it is suggested they should be held every two months between Committee meetings. Members are asked to suggest future agenda items. KS

4 **Well-being commissioning**

- 4.1 KS presented a discussion paper asking Members to agree the process of allocating next year's Well-being budget. The following points were agreed:

- To have an open application round from December to February where past recipients and local organisations would be informed of how to apply for Well-being grants
- That Members are encouraged to identify priority themes around which projects could be developed.
- Match funding and added value will be important considerations for projects to demonstrate
- Area Support Team officers will be asked to appraise all projects (possibly against a scoring matrix)
- That the budget is likely to be split between wards, but projects covering more than one ward should be encouraged
- Most projects will not receive more than £10,000

- 4.2 Further discussion is required about how the March Members' Well-being workshop will be organised. There will be an opportunity for Members to meet in ward groups beforehand, but all projects will be considered at a joint meeting, the date of which will be agreed in the next few weeks.

5 **Neighbourhoods Improvement Programme**

- 5.1 CD updated Members on the progress of the programme and the outcome of the first Neighbourhoods Improvement Board meeting. It is expected that 'place' issues like community safety and the environment will be dealt with through existing structures like Tasking, but that the 'people' agenda of worklessness, health and education will require a more strategic focus. These issues require a long term commitment, and Members expressed concern that outcomes may only become clear in several years time. CD highlighted that further work was needed to clarify how performance will be monitored.

- 5.2 The role of residents on the Board was discussed. Members were concerned that some residents could be put off by the strategic nature of discussions at the Board. CD explained that he wants to support residents to get involved, and that some may feel more comfortable at the Neighbourhood Partnerships where usual residents' priorities like grounds maintenance or anti-social behaviour could be addressed.

6 **Future agenda items**

- 6.1 Members asked that First Bus Group, Metro and Cllr J Lewis be invited to the meeting to discuss public transport, in particular cuts to bus services, ticketing and rail services.

6.2 Members also asked that an officer from Highways attend to discuss gritting and winter maintenance.

7 Date and time of next meeting

7.1 Monday 10th December, Labour Group Office meeting room, Civic Hall
Area Committee Co-Opted members will be invited to attend.

8 Proposed future meeting dates

8.1 Monday 4th February – Sub Group and presentations from key Well-being applicants
Monday 25th February – Well-being workshop
Monday 15th April
Monday 10th June

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Combined Armley Community Forum and PACT meeting minutes

Date: 18th September 2012

Chair: Cllr Janet Harper

Present: Nick Vaughan (Mansell Construction), Alistair Wood (Int construction), B Mason, K Anderson, B Davies, R Bruce, E Bowes, J Ramell, H & D Boutle, S Friend, L Cheney, D & D Armitage, S Myers, E Handley, B Holmes, A Willis, E Meadowcroft, T Maynard, B & G Lancashire, A Haigh, F Smyth, S Richmond, Cllr Alison Lowe, D Peck, K Lemm, B Draper, D & M Stead, M & M Hogg, X Chevellard, J Gill, J Lynskey, I Renman.

1.0 Welcome and Apologies

1.1 Cllr Harper welcomed everyone to the meeting. Apologies were noted from S Betts, Mr & Mrs Rayworth, B Nelson, Father I Wright and Inspector Mark Wheeler.

2.0 Matters arising

2.1 Cllr Harper referred to point 3.6 of previous minutes regarding nuisance off road motorbikes, a number of members of the forum also raised their concerns regarding off road bikes.

Police made note of these concerns and agreed to look into these complaints.

Police

3.0 Mansell Construction

3.1 Nick Vaughn, Alistair Wood and a number of colleagues involved in the project attended the meeting to present the proposal of 50 affordable homes and a residential care home planned to be built on a private site off Theaker Lane, to meet the housing needs in the area.

Responding to a number of questions, following answers were provided by Nick and Alistair.

- Out of 50 residential units 45 will be two story homes.
- The rent will be set at 80% of the normal market rent.
- All the houses will be for rent and not for sale.
- Care home will comprise of 64 bed facility, with a communal room, which will be available for community events.

3.2 Everyone present favoured the proposal, however some concern was raised regarding the lack of provision of a zebra crossing in the plans.

Representative of the construction company agreed to look into this.

NV /
AW

4.0 Police update

4.1 Sgt. Needham and community support officers attended the meeting and reported

- Reduction in housing burglaries by 49 compared to the figures for 2011.
- Reduction in theft from vehicle by 45 offences, compared to same time in 2011.
- Reduction in robbery by 2 offences, compared to same period in 2011.
- Theft of vehicle however, has gone up by 2 to 12 compared to 10 last year.

4.2 32 year old male from Armley caught on CCTV committing 2 burglaries, identified by local PCSO, was arrested and sentenced to 3 years imprisonment.

4.3 37 year old male from New Wortley was stopped and searched by mounted police in The Clydes, found to be in possession of stolen goods, he is now on tagged curfew until next court hearing in November.

4.4 High visibility patrols are continuing to tackle street drinking and other anti social activities.

4.5 In response to Cllr Harper's mention of seeing street drinkers in New Wortley the night before, Sgt Needham informed that there is no DPPO in place in that area, so street drinking is not an offence, however a drunk causing a nuisance should be reported to the

police.

- 4.6 A resident praised the police stating that his house was burgled while he was on holiday, his TV was taken, however the police took the finger prints and a few days later police phoned him to informing him that the burglar been caught matching the finger prints.

5.0 West Leeds Debt Forum

- 5.1 Norah Gibson attended to present this item and informed the meeting that West Leeds Debt forum was set up in 2004, with the aim of promoting health and well-being through sounder money management.

Main objective of the forum are

- Raising awareness of dangers of loan sharks and where to go for help;
- Promoting affordable sources of credit, highlighting handy loans;
- Informing the local community of local sources of help for family money matters, budgeting and emergencies.

This will be done through a campaign in West Leeds. The project is in partnership with the Illegal Money Lending/Stop Loan Sharks Project. It will include briefing of: local agencies; local professionals/frontline workers; Family of Schools; police; GPs; TARAs and Neighbourhood Forums. There will also be special events in Bramley, Armley, New Wortley, where different agencies will have stalls to inform on issues such as energy saving, credit unions. An information strip will be displayed on the Life Channel in surgeries/clinics. It is also proposed to hire a bill board in Armley for one month. An interactive drama will also be organised with the Shontal drama group. Flyers (approx 25,000) with information about sources of help on a range of issues will be widely distributed

- 5.2 **Sally Dodgson from Trading Standards** also attended the meeting to promote the Scams And Frauds Education For Residents (SAFER) scheme, stating that SAFER initiative is a community education programme, working with older adults in local communities, raising awareness and empowering residents with the knowledge and skills they need to protect themselves against rogue traders, scams and frauds. A flyer containing details of the scheme was also distributed.

6.0 Any other business

- 6.1 Cllr Lowe informed the meeting that some of the Yorkshire stones on Armley town Street will be moved and asked for Chris Way to be invited to the next meeting to provide detailed information. SE
- 6.2 A resident mentioned that grass cutters are not using the openings to get to the grass verges and damaging the walls on Stanningley Road Cllr Lowe agreed to look into this Cllr Lowe
Lowe
- 6.3 A van parking on pavement was mentioned Police to look into this and report back at the next meeting. Police
- 6.4 Cllr Lowe informed that Morbaine construction can't sell the proposed market until the decision on Morrison's application by the planning.
- 6.5 A request for a contribution of £500 from the forum money for Armley Christmas Lights was approved unanimously.

7.0 Date of next meeting

- 7.1 **Tuesday 16th October 2012 –
From 7.15.p.m.**

Notes of Meeting held 4th October 2012
Eric Atkinson Centre, Wellington Gardens, Bramley

1 Introductions

- 1.1 Cllr C Gruen welcomed 19 residents and Cllr Hanley to the meeting, 6 apologies were noted.
- 1.2 Cllr Gruen invited Jane Maxwell (WNW Area Leader) to update the group on constitutional issues that had arisen about the Election of the Chair. The Forum was chaired by Cllr Atkinson until she stepped down due to ill health when a resident was elected as chair; however by doing this, the Forum was operating outside the council's constitution which states that an elected member should be appointed as Chair by the Inner West Area Committee. Therefore at Area Committee on 5th September 2012, Cllr Gruen was elected Chair and Cllr Hanley as Vice Chair.
- 1.3 Cllr Gruen facilitated the election of the second Co-Optee to the Inner West Forum (following the resignation of the previous incumbent) Karen Smales was elected by 10 – 8 (1 resident joined the meeting late and therefore did not participate in the vote).
- 1.4 There were two points raised about the notes of the previous meeting.
Point 3.4 - should have read "theft from vehicles has increased by 4 to 23".
Point 4.3 – clarity was requested regarding the Bramley Shopping Centre car park if it was to be improved or installed. It was agreed Paul Smith would be invited to the next meeting.

SS

2 Police Update (Inspector Mark Wheeler)

- 2.1 Priority Crime update - house burglaries in the period have dropped from 101 to 27 which is a reduction of 74 and also equates to 203 less burglaries since 1st April 2012. Theft from vehicles has decreased by 1 to 29; theft of vehicles has increased from 10 to 3 and robberies have decreased by 2. The decrease in burglaries has been due to residents following advice to lock doors and windows, and there have also been continued patrols visible at all hours.
- 2.2 At the last meeting a day of action was requested on Leeds & Bradford Road targeting speeding vehicles, illegal drivers including those without valid insurance and to carry out "Smiley Sid" operations. As a result, a day of action was held on 19th September and included use of Automatic Number Plate Recognition (ANPR) capability. This day led to recovery of 3 vehicles for no insurance, 10 fixed penalty notices for offences such as excess speed, no seat belt and using a mobile phone whilst driving. Tuesday 18th September "Smiley Sid" was used on St Catherine's between 12.45 and 3.15pm 30 vehicles were checked and 2 were speeding. Kevin Ritchie thanked the Police for acting on the request.
- 2.3 Leaflets about the Darker Nights campaign were distributed including advice about using timer switches and energy saving bulbs when it is dark and houses are empty.
- 2.4 A resident noted that a car parking at the bottom of Ganners Lane was blocking the footpath; officers will investigate. A discussion took place about reasonable defense of property, Inspector Wheeler noted there is no strict definition and to call 999 should a situation arise.
- 2.5 A resident noted that 30th September 2012 was National Police Memorial Day and paid tribute to the courage and dedication of the Police, this was particularly poignant in the light of two recent tragic deaths of officers in Manchester. A minutes silence was observed.

3 Fire Service Update (Divisional Commander Nick Smith)

- 3.1 A presentation on the proposed changes to the Fire Service and provision in the local area. The changes are a medium – long term plan which will establish what the service will look like in 2020; As a result of public sector cuts; West Yorkshire is losing £6m in the first year, with significant reductions still to come throughout the next few years. The consultation ends on the 30th November 2012.

- 3.2 There has been a big reduction of risk recently due to proactive work by the Fire Service who spend time visiting schools, fitting smoke alarms and offering prevention education. In West Yorkshire, there has been a 30% risk of fire reduction in the last 10 years.
- 3.3 The plan will ensure resources are in the correct location; changing the way fires are tackled (ie using small vans rather than the engines to attend small fires); ensuring value for money and having regular audits. WYFRS is already one of the most efficient services.
- 3.4 Risk profiling has been undertaken to give an idea of the risk in a particular area. In 10 years Stanningley will be low risk. Response times will vary by risk area– very high risk areas will have 7 minutes response target, low risk will have 11 minutes. The response time target for Stanningley will be 8 minutes but the actual response time will be 4.35 minutes. Further review information can be found at <http://www.westyorkshirefire.gov.uk/public-consultation>
- 3.5 Locally, Stanningley Fire Station would stay open but with a reduction to 1 engine (from 2). It is rare to have 2 fires at once and having 1 engine would make very little difference. The first engine offers life saving intervention, the second engine offers back up. If a second engine was called out, response times for that engine would be longer.
- 3.6 Questions from the floor: what is the recruitment and retirement criteria for fire fighters? The initial training course is for 13 weeks and 12 – 18 months probation. Retirement at 55 years; although seems young it is harder to do the manual ladder work, crawling into small spaces as a person gets older. An officer can work longer if fit, but to encourage savings officers are leaving at 55. The organisation size is being reduced by not replacing those who leave/retire.
- 3.7 As the review specifies closing some stations and building new stations merged with others, where is the money coming from the building? The Government are giving grants for capital costs to those services who are making savings through merging stations. There would also be income from the sale of buildings.
- 3.8 Will there still be resources if a major incident happens? The plan allows for managing both the day to day activities and large incidents.

4 Youth Service (Vince Foster)

- 4.1 Youth Service delivers provision for young people aged 13 – 19; with an emphasis on taking provision out to the community. In Bramley, provision is delivered alongside BARCA. High on the Youth Service agenda is the need to reduce the number of young people who are NEET (Not in Education, Employment or Training).
- 4.2 Young people in Bramley have the opportunity to be involved in various activities for example health is a priority, therefore YS work with young people to reduce drug dependency and teen pregnancy; enabling young people to make informed decisions.
- 4.3 There are a range of activities at the Lazer Centre including the Friday Night Project; the Lazer Centre is the resource for all young people, throughout the city, not just those who have had issues with the Police in the past.
- 4.4 Questions from the floor: Why are 13 – 19 year olds targeted, what about younger children to offer prevention? The provision is targeted partly because of the NEET agenda, and also because the funding is targeted for these age ranges. There is provision for younger children including at the Lazer Centre where children from ages 8 upwards can attend some sessions.
- 4.5 BARCA also provide provision for younger children and have applied for some funding to deliver play work, and schemes in conjunction with Children in Need.

5 West Leeds Debt Forum (Norah Gibson)

- 5.1 West Leeds Debt Forum is a mix of agencies in a networking group; many events were held

throughout 2010/11 With the changes to the Welfare System there are many people getting into debt and as a result there's an increase in loan sharks. The West Leeds Debt Forum give advice about where people can go if they can get caught by a loan shark. People can access information and advice about Credit Unions offering affordable credit, Citizen's Advice Bureau (CAB) and Burley Lodge Centre.

- 5.2 October is the start of blanket coverage on debt prevention in the run up to Christmas when people are more likely to get into debt.
- 5.3 The Debt Forum has won a Champion Award for all the work done on helping those in debt. Cllr Gruen congratulated those involved on behalf of the Forum.
- 5.4 The SAFER project (Scams and Fraud Education for Residents) is a community education programme aimed at older adults, ensuring they have an increased knowledge and confidence in dealing with cold calling, scams, frauds and the hazards of doing business on the doorstep. It aims to reduce the fear of crime and feelings of isolation in older people, and increase the financial capability and well being in those residents through sound money management and debt advice.

6 **Any other business**

- 6.1 K Ritchie, Co-Optee to the Area Committee gave an update on the last Area Committee meeting. KR is having a walkabout with Jason Singh, Locality Leader in w/c 8th October to identify areas of concern for Environmental Services. Cllr Gruen suggested adding the two Co-Optees on the agenda for the Forum to speak about the Area Committee, this was agreed by all.
- 6.2 Several forthcoming events were mentioned –
28th October 2012, Bulb Planting at 10am, meet at the Changing Rooms on Pollard Lane.
28th October 2012, Bramley Music Festival, please come along and enjoy!
21st October 2012, Bramley Baths underwater art and music exhibition.

7 **Next Meeting**

- 7.1 29th November 2012, Eric Atkinson Centre, Wellington Gardens, Bramley
6.30pm Housing forum, 7.30pm community forum.

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Minute Taker:	Susan Cullerton-Wass - CSST
Date of Meeting	13th August 2012 @ 17:30pm
Present - Area Panel Members:	John Wilshire (Chair), Andy Liptrot , Hugh Morgan-Pugh Jenny (Zeniada) Holt, Graham McDonald, Deanne Hodgson, Tracey Seddon, (Observatory capacity only)
Present - Officers:	Akbar Khan - Area Performance Manager Stephen Towler – Tenant Scrutiny Officer Susan Cullerton-Wass – CSST - Minutes
Apologies for Absence:	Betty Nyamayaro, Jean Paxton. There were no Councillors present at the meeting, Apologies were received from Jim McKenna & Neil Taggart

1.0	<p><u>Meeting - Introductions</u></p> <p>John Willshaw welcomed everyone to the meeting, and made the introductions around the table. We welcomed Tracey Seddon who is here to observe this evening's meeting.</p>	
2.0	<p><u>Minutes of the last meeting held 11th June 2012</u></p> <p>Minutes were read and agreed from the last meeting. DH said that she had received no papers from the last meeting.</p>	

<p>3.0</p>	<p><u>Matters arising from last Meeting 11/06/12</u></p> <p><u>5.3 Customer Engagement and Inclusion</u> – ST read a summary of the team report. Community Involvement is far reaching much wider than Area Panel. May and June Updates were distributed.</p> <p>JW Suggests that these should be every six months, the panel was in full agreement, though the reports should be done on a monthly basis.</p>	
<p>3.1</p>	<p><u>Capital Expenditure Reports</u></p> <p>AK Apologies to the panel, explaining that there are no reports this evening.</p>	
<p>3.2</p>	<p><u>SHEF</u></p> <p><u>Social Housing Equality Framework - Story Board</u> - Quality and Diversity, Assessors 1st week in October to include all groups including Staff, Customers and Tenants in Customer Engagement and Satisfaction, Leadership and commitment.</p>	
<p>4.0</p> <p>4.1</p> <p>4.2</p>	<p><u>AREA PANEL BIDS</u></p> <p><u>AP19</u> – Lansdseer Road – Tony Flatter Fencing around three blocks of Cottage Style Flats where youth are a problem Deferred. We need to prove ASB. Also we need to check on rights of way. Also height and type of fence needs more clarification £5049.00.</p> <p><u>AP31</u> – Akbar Khan – Armley and Bramley -Good Garden Competition Four Separate competitions, it was suggested that the prizes perhaps should be revised, though it was decided to leave this until next year. It was also noted that HMP should not represent his own area. £350.00 Approved.</p> <p>There needs to be an ad in Buzz magazine along with a Nomination Form. WNWHL, North, Tenants only, along with photos and shortlist.</p> <p>Nominations from Housing Officers for the Judging Panel. Also it would be good to include businesses in the area along with WNWHL:</p> <ul style="list-style-type: none"> • Holybush (Landscapers) • Broadlea (Landscapers) <p>A number of options were discussed regarding the prize fund distribution but on reflection it was decided to leave alone until next year.</p>	

<p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p> <p>4.7</p> <p>4.8</p>	<p><u>AP32 - Jon Wakefield</u> – Poplar Way – Replace Paving with Grass Verge £3500.00 AL We need to be sure we are getting value for money and that the land referred to is actually ours. Approved. Subject to land ownership. AK will check the land ownership.</p> <p><u>AP37 – Melika Lewis</u> – Coal Hill Green where there are lots of elderly and disabled residents - 3 Lockable Grit Bins £860.00. Approved. Subject to having no locks and checking Public Liability Insurance.</p> <p><u>AP38 – Baldev Dass</u> – Wyther Park Close, Wyther Park Road and Wyther Park Avenue. A metal fence to secure the area. There is lots of criminal activity in the area. Costs are from Aire Valley Landscaping, without VAT for Housing, LCC would be much more expensive. Approved.</p> <p><u>AP39 – Mark Wolstencroft</u> – Westerly Rise and Croft. A metal fence to be erected around exposed walls, approximately 30m of fencing will be required fixed into top of wall. £1000.00. Deferred. More information is required along with photographs.</p> <p><u>AP40 - Sukhvinder Singh Aujla</u> – Broadlea Estate – 2 Grit Bins with salt to replace one that is broken and one that has been stolen. Deferred. More information is required. Full costs need to be included in any bid.</p> <p><u>Update on Previous Bids</u></p> <p>Westerly Car Park - Declined</p> <p>Fencing – Tong Road – Come back to this at next meeting.</p>	
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5.0

6.1 Local Issues – AK

AK Reports that Bramley Office is fully staffed, Correspondence is up to date.

In addition we now have an extra 4 officers at Inner West that form our Out of Hours Team, they work in teams of two. This scheme has been launched as a three month pilot scheme and Operates Tuesday to Sunday each week. They will pay particular attention to the Surveillance of Anti Social Behaviour. Early indications are positive, which provided this continues to be a success, will be expanded to other areas of WNWHL.

Feedback on the OHT and their progress will be brought to each panel meeting.

As everyone knows Bramley Office is open from 8:30 am until 17:00. **AK** reported that its footfall was around 50% less during July and August.

JW also advised that the Morrisons Surgery being held at Bramley was also proving to be a success and that the feedback so far was good.

HMP said that there has also been a trial run at the Bramley one stop with similar results.

Neighbourhood Action Plans will involve a number of Departments and Personnel and Customers working together to create an Action Plan.

- Police
- Housing Officers

- Multi Storey Flats
- Community reporting
- Security
- Cleaning

Identify what the problem is and state what we are going to do about it.

It is also a way of reporting good news such as events in the Community at large.

Performance

Only three with Multi Storeys. We need to rid the stigma that is associated with Multi Storey Living. Inherent over many years of Council run flats.

Issues are:

- The right Action in the Right Place
- Estates, Evenings and Problems with Teenagers
- Vulnerable Tenants

Neighbourhood Action Plans should greatly Improve ALL Estates.

DH Felt that there are Constraints of Policies that will also affect Estates

- Breaches
- Breaking Tenancy Agreement
- Evictions and Judgements
- Benefits

ANY OTHER BUSINESS

TPAS (Tenant Participation Advisory Service), this should have been mentioned before Stephen left the Meeting.

Accreditation

Jargon Busters

SHAIP Social Housing Accreditation

Community Champion rewards Staff and Customers who go that extra mile. Staff Accreditation includes pictures of the winners. Akbar and Andy are on the judging panel.

Scrutiny Panel

John Wilshaw advises the panel that he will be stepping down with immediate effect from the Scrutiny Panel.

Next Meeting to be held

15th October at Westfield Chambers at 17:30 pm

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Agenda Item 10

**Area Chairs Forum
Friday 13th July 2012
Committee Room 3, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, A. Gabriel, K. Bruce, J Akhtar, J. Jarosz

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood

Minutes: S. Warbis

Attending for specific items: Steve Carey, Lelir Yeung, Cllr Blake, Cllr Dowson

Item	Description	Action
1.0	Apologies	
1.1	Cllr A McKenna, Cllr J McKenna, Cllr Wadsworth, Jane Maxwell, Beth Logan	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 12 th March 2012 were agreed as an accurate record.	
2.2	<u>6.13 of previous minutes – Apprenticeships</u> North East outer will be looking at the apprentice option at their meeting in September and if proceeding will be looking to take on someone living in their area. South Inner, while supporting the idea of apprentices have reservations over whether wellbeing money is the most appropriate way to fund posts. South Inner will be revisiting in September but looking at options for the following financial year. Outer West are doubtful they have funding for this year but will be looking at the options for 2012/13. East Inner are looking to directly support a NEET in their area and see this as part of a wider programme for apprentices involving the ALMO. It was clarified that in the option being proposed to Area Committees the apprentice post would be managed by officers in the Area Teams but would gain experience through placements with other partners such as the police. It was re-emphasised that Area Committee involvement in supporting apprentices would show their commitment to the council wide ambitions for apprentices.	
3.0	Area Chairs Forum Terms of Reference	
3.1	Draft terms of reference were brought to the meeting and were adopted by the forum.	
4.0	Update on Presupposing for Welfare Reforms	
4.1	Steve Carey, Chief Revenues and Benefits Officer, attended and brought a report to provide an update on the implementation of the Government's Welfare Reforms and the approach being taken in Leeds to address the issues caused by the reforms.	
4.2	The focus has been on preparing for the reforms at a local level and looking at what we can do as an authority to help those most vulnerable to the impact of the reforms. There has been targeting of advice to people who we know will be affected through mail shots and followed up by visits.	
4.3	The view has been taken to inform people of what the likely impact will be now, although the implications will not take effect for another 8 months in some cases. General information has been displayed in One Stop Centres, GP	

	surgeries, Libraries etc.	
4.4	Voluntary Sector organisations have been briefed on the impact of the reforms and work has also been carried out amongst clusters and head-teachers forum and other organisations that will have contact with vulnerable groups.	
4.5	There will however be groups of people for who it is more difficult to predict the implications of the reforms, and other groups for who it is harder to get information to. There is therefore a need to involve the Area Support Teams and Area Committees to identify these groups and assist in getting advice and information to them.	
4.6	It is anticipated that the introduction of Universal Credit will lead to problems including access to online systems and support, and payments being made in arrears, including those to cover rent. The Department of Work and Pensions (DWP) is looking at providing support in exceptions which may include rent support going straight to landlords in some cases, however in principal the DWP wants people to take responsibility for paying their own rent.	
4.7	Leeds is looking to develop a wrap around service for support tailored to individuals and move away from the rigid prescribed approach taken by the DWP. Executive Board has given approval for a council tax support scheme for certain groups but further consultation is required to establish what other support may be appropriate.	
4.8	The ALMOs in Leeds are also identifying which of their tenants will need support in the transition to Universal Credit payments, and work is also being carried out to assess the councils capacity for online access for Universal Credit claims.	
4.9	There are some concerns about how Jobcentre Plus will be accountable locally for it's provision of benefits support. At the moment there is no process in place.	
4.10	Concerns were raised by Area Chairs over the impact that would be seen in inner city areas and large council estates as rents become less affordable and pressures are put on people to move out of areas into smaller properties / houses of multiple accommodation. Also the issue of tenants being in arrears as benefit payment schedules change, and the move to monthly payments. It was agreed that Third Sector organisations would be vital in providing support and that the council should be promoting services such as credit unions and local support networks.	
4.11	It was pointed out that although the council will have the ability to provide some discretionary housing payments, this would need to be targeted, and it would be impossible to provide support to everybody that needed it. Members of the public would be looking to the council for help and it needs to be made clear that difficulties that occur are not the result of Local Authority policies, and communications on what options are available needs to be clear.	
4.12	LCC and the ALMOs are monitoring the increase in customer contacts regarding Welfare Reforms and the impact that this is having on resources and capacity.	
4.13	Concerns were raised as to how effective information distribution had been so far. There was a feeling that particularly private tenants were not taking in the messages of how they could be affected. It was recognised that mail shots would not always be read and it was pointed out that joint work with the Citizen's Advice Bureau was taking place to raise awareness with their customers, and that commissioning of support services for targeted groups was being looked at.	
4.14	The issue was raised of increased vulnerability of members of the community with mental health problems and particularly those being discharged from	

	hospitals. Steve Carey said that there had been sessions with the NHS but agreed that there could be a focus on providing information to those discharging patients and those providing outreach care.	
4.15	Area Chairs mentioned that local Elected Members are likely to get an influx of individual cases and that they needed to be armed with the information of what support is available and what the options are. Steve Carey mentioned that there is an intention to contact all elected members when the policy on discretionary rent support is finalised to make councillors aware of the policy and the routes for referral. There will also be briefings to the local MPs.	
4.16	There have been constructive sessions with Steve Carey and the Area Leaders to look at how Area Support Teams can provide intelligence on communication strategies, vulnerable groups, third sector partners and other local approaches to supporting people vulnerable to Welfare Reforms.	
4.17	It was agreed that a report is needed for Area Committees on the impact of Welfare Reforms and how Area Support Teams and Area Committees can play their part in helping local people. The report needs to be tailored to the individual circumstances of each Area.	SC/ALs
4.18	CLlr Gruen asked for a report to be considered for Cabinet on Welfare Reforms, detailing the options for support that are available and detailing a communication plan for reaching vulnerable people.	SC
5.0	Review of Area Working – Next Steps	
5.1	James Rogers gave a verbal update on initial progress of the Review of Area Working – Next Steps.	
5.2	The All Party Members groups had met twice, the second meeting having taken place yesterday, and have signed off the project plan outline and the communication plan.	
5.3	Engagement will commence with a number of sessions open to all Elected Members to explore their views of what is currently working and what isn't, what functions they feel are appropriate for Area Committees, how we can improve local engagement etc. Invitations will be sent in the next few days.	
5.4	In September there will be wider consultation with partners, community groups etc. There will also be an examination of finances to look at how budgets are allocated and potential for using section 106 money and capital receipts locally.	
5.5	A community engagement plan will be developed and it was suggested that, regardless of the review, more work should be undertaken to optimise the ongoing engagement of members of the Citizen's Panel within local areas.	ALs
5.6	Geography will be looked at to examine issues relating to boundaries for Area Committees, Parishes, Clusters, Neighbourhood Policing Teams etc. although this is not the emphasis of the review.	
5.7	The delegations and responsibilities of Area Committees will be looked at and it is vital that members views area at the heart of this. There will also be a consideration of local partnership arrangements.	
5.8	The review will look at different models from other parts of the country and will also look to build on and share good practice that is evident in the different areas of Leeds.	
6.0	Equality Improvement Priorities 2011-2015	
6.1	Lelir Yeung, Head of Equalities, attended to present a report on the Equality	

	Improvement Priorities 2011-2015.	
6.2	The Equality Improvement Priorities and revised Equality and Diversity Policy are going through Executive Board and Scrutiny Boards and there is a view to also take them to Area Committees. Lelir Yeung invited comments from Area Chairs on the priorities and how these could be taken into the Areas.	
6.3	Member Champions have been involved in ensuring that the right priorities have been set and part of their role is to update and inform members of their respective parties.	
6.4	It was explained that these are the high level equality priorities linked to the City Priority Plan and that it is necessary to get beneath issues to look at specific areas such as access to employment for specific communities.	
6.5	Reference was made to the underperformance at school of children in ethnic minority groups and the knock on effect that this can have for opportunities in adult life.	
6.6	It was acknowledged that there continue to be some significant issues for the city, which is why plans need to be in place to attempt to get at the root of problems.	
6.7	It was mentioned that the Members Champion group was a good forum to challenge services on what actions are being taken to address problems. Performance measurement has been carried out but there needs to be more appraisal of what has had the most impact and how this can be built on.	
6.8	Cllr Hussain mentioned that he had been involved when the equality unit was set up in the 1980s and had hoped that approaches agreed then would have been embedded within 5 years. It is right that there are city wide plans but it is also important to have area plans that target need at a local level. It is also important to bring in partners to develop plans and to measure what difference is made.	
6.9	It was mentioned that there was a need to have an equality focus locally, and that this was in all likelihood built into the devolved functions already. It was stated all cabinet members should be conversant with the plan and it should be influencing every portfolio.	
6.10	It was agreed that a piece of work needs to be carried out by Lelir Yeung and the Area Leaders to identify how the Equality Improvement Priorities are reflected in localities and how action can be identified and progressed at a local level with member support. It was agreed that Lelir Yeung would work with the Area Leaders to determine how the Equality Improvement Priorities can be made more relevant within local areas.	LY / ALs
7.0	Scrutiny Enquiry Report – Fuel Poverty	
7.1	Kathy Kudelnitzky, Chief Officer Localities and Partnerships, tabled a paper outlining a recommendation from the Scrutiny Board (Safer and Stronger Communities) relating to the establishment of Fuel Poverty Champions for each Area Committee. A draft response was tabled and views were asked from attendees for suggested amendments.	
7.2	It was raised that if Area Committees were to take on new functions there would be a need for Area Committees to operate differently in terms of sub groups and champions and that it was important for any roles to be effective. It was also noted that more roles and functions would add to the workload of Area Committee members.	
7.3	It was mentioned that there was a limited resource with an increasing remit. 10	

	Area Committees, 3 Area Leaders, one Chief Officer. There needed to be shared practice amongst the Area Committees and an efficient model needed to be developed, allowing for the differing needs of each area.	
7.4	It was also mentioned that there needed to be a level of political coordination with better links between the work of Executive Board and Area Committees.	
7.5	Area Leaders referred to the timeliness of the Review of Area Working. Pressures will be put on the Area Support Teams and the Area Committees and there will be a need for services to respond and the organisation to mature to meet the demands.	
7.6	In light of the ongoing review it was agreed that a response for the Scrutiny Board Fuel Poverty report recommendations should be drafted to state that Area Committee Fuel Poverty Champions will be considered in the Review of Area Working along with the wider issue of members roles and links to services and partnerships.	SW
8.0	Youth Service Review Update	
8.1	A discussion took place amongst attendees at the forum meeting prior to the arrival of Cllr Blake who was attending to provide an update on the Youth Service Review.	
8.2	Area Committees have previously expressed that they feel that they can have a beneficial impact on Youth Services in their areas and are keen to be involved in the review of the service and to have more of an influence in the future.	
8.3	Cllr Gabriel mentioned that she had been interviewed by the appointed consultant and her view was that the service would need to become a more targeted and specialised service. It was important to utilise voluntary and community based groups to deliver activities in their area. Area Committees could have a role in influencing this.	
8.4	Cllr Hyde had also been interviewed by the consultant. He felt that there was potential for commissioning to be carried out at three levels: local, intermediate and city wide and that Area Committees could be heavily involved in this. Parameters could be set centrally but Area Committees have insight into the local priorities and should have the ability to influence or commission provision from the youth service and also private and community organisations.	
8.5	Rory Barke had also been interviewed by the consultant and felt that there was scope for the expertise within Youth Services to be used to develop and support local providers.	
8.6	Cllr Blake joined the meeting with Cllr Dowson to provide an update on the Youth Services Review.	
8.7	There is a lot of history to the agenda involving different experiences in different parts of the city. There has been a lack of satisfaction from members over aspects of provision, but specifically around a lack of awareness of intended provision and a lack of information regarding the impact of the service.	
8.8	Many Local Authorities have withdrawn from providing Youth Service provision but this is not the view taken in Leeds. LCC needs to be able to influence approaches for the youth of the city or there is a danger that children will be poorly served in the future.	
8.9	There have been cross party talks about Youth Services issues. There have previously been changes to the formula for allocating resources and this needs to be looked at again in light of the changing population in Leeds.	

8.10	There is a will to devolve resources down to a local level, to clusters and beyond, and there is a will to empower Area Committees and move some commissioning down to a local level. To meet the differing needs in differing areas.	
8.11	A consultant has been brought in with an objective eye and he will be interviewing all of the Area Chairs individually. He will also be collecting local views through interviews in the patches to get a view on past experiences, future aspirations, and how local people can be involved in developing the service.	
8.12	A report will be pulled together which will be subject to further consultation with members and eventually for Executive Board approval. It will be important to acknowledge that all areas are different, with differing dynamics of youths, differing degrees of community infrastructure and differing opinions of how provision should be run, and these views need to be reflected in the report.	
8.13	It was agreed that Ken Morton should be invited to the next Area Chairs Forum meeting to provide an update on the Review of Youth Services and provide feedback on the consultation carried out by the consultant.	SW
9.0	Any Other Business	
9.1	<u>Items for Future Area Chairs Forum Meetings</u> Area Chairs were invited to suggest items for future forum meetings. Items suggested were: <ul style="list-style-type: none"> • Review of Area Working • Update and Overview of Clusters • Third Sector Review • Sharing Good Practice Between Area Committees • Welfare Reform further update 	
9.2	Cllr Gabriel gave her apologies for the next meeting.	
10.0	Date of Next Meeting	
10.1	Tuesday 11 th September 2012, 13:00 – 15:00, West Room - Civic Hall	



Report authors:
 Helen Hart, BARCA Leeds
 Kate Sibson 0113 33 67871

Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 25th October 2012

Subject: BARCA Youth Service Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley Bramley & Stanningley	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. BARCA Leeds is commissioned to provide youth services and support for young people not in employment, education or training. This report updates Members on a range of services they provide in the inner West area.

Recommendations

2. Inner West Area Committee Members are invited to:
 - Note the contents of the report

1 Purpose of this report

- 1.1 The purpose of this report is to update Members on the services provided for children and young people by BARCA Leeds.

2 Background information

- 2.1. Leeds City Council commissions BARCA Leeds to provide services for children and young people in a variety of settings including schools and residential children's homes.

3 Main issues

- 3.1 The report at Appendix 1 provides information on the service's core activities, performance targets and partnership working arrangements.
- 3.2 It also describes two case studies of young people who have been supported by BARCA's youth workers during difficult times in their lives.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1. BARCA Leeds regularly consult with young people on the services they would like to receive.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

- 4.3.1. Leeds City Council commissions BARCA Leeds to deliver youth services in specific localities. Their contract is based around the corporate plans and priorities.
- 4.3.3. BARCA's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan

4.4 Resources and value for money

- 4.4.1. BARCA's contract is monitored by Leeds City Council.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is not confidential, neither is it, or part of it exempt.

4.5.2 This report is not subject to Call-In

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5. Conclusions

5.1 BARCA Leeds are commissioned by Leeds City Council to provide a range of services for children and young people living in inner West Leeds.

5.2 This report provides information on the services they offer and the young people they work with, along with case studies from two young people who were supported by BARCA's youth workers during difficult times in their lives.

6 Recommendations

6.1 The Area Committee is asked to:
i) Note the contents of the report

7. Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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BARCA-Leeds Children and Young People's Service

Youth Work

What we do:

BARCA-Leeds Youth Work Team offers a range of services for young people aged 11-19 yrs in West Leeds, working with young people to raise aspirations and provide positive opportunities to build skills for life.

Our service aims to:

- Increase young people's opportunity to voice, participate in and influence their community.
- Provide an alternative to anti-social behaviour and crime.
- Increase access to positive activities and opportunities.
- Increase access to sexual health services.
- Increase access to accredited opportunities for young people.
- Increase numbers in education, employment and training.
- Ensure that the most vulnerable are protected.

We do this by:

- Offering a varied youth work programme for young people to access.
- One-to-one support
- Providing regular sexual health drop-ins including access to services on a weekend.
- Confidential advice.
- Healthy Young Person's Clinic.
- Young Person's Accreditations and volunteering opportunities.
- Partnership work with Targeted Connexions Service.
- Interview skills and confidence building sessions with young people.

Locations we work in:

We are predominately funded to work in the Bramley and Stanningley ward.
The locations we deliver from are:

- Young People's Info Space – Bramley Town Street
- Leeds West Academy – Healthy Young Peoples Clinic
- St Catherine's Children's Home
- Fairfield Community Centre
- Youth Inc Building, Broadlea Hill
- Summerfield Estate – Mobile Provision
- Valley View Community Room, Valley View Primary School
- Lazer Centre
- Swinnow Community Centre

Partnership Working

Some of our key partners that we are currently working with are:

- Leeds Youth Service

- Platform (specialist drug and alcohol service for under 18s)
- School Nursing
- Leeds West Academy
- Bramley Family Support Team
- PCSO's
- Bramley Cluster
- Area Community Safety Co-Coordinator

Statistics

Last year we supported 945 individual young people. Young people attended a total of 3664 sessional activity places. We also supported 22 young people with an accreditation.

Our Annual Targets and Priorities April 2012 – March 2013

Outcome Indicators	Annual Targets
Support school attendance and achievement	
<ul style="list-style-type: none"> • Increase access to sexual health services. • Increase/support school attendance. • Increase access to accredited opportunities for young people. • Increase opportunity for voice, participation and influence. • Reduce number of young people engaged in crime and anti-social behaviour. 	<ul style="list-style-type: none"> • Deliver Healthy Young People's Clinic (West Leeds Academy) over 39 weeks engaging 150 young people. • Deliver 48 positive activity sessions in school setting (out of hours) engaging 70 young people. • Accredited 30 young people dependent on personal choice (UK Youth). • Youth Bank/Peer Education Focus Group – engage 20 young people. • Deliver 48 positive activities in high crime community engaging 100 young people.
Support reductions in the level of NEET young people	
<ul style="list-style-type: none"> • Increase access to employment, education and training opportunities. • Increase access to targeted IAG services. 	<ul style="list-style-type: none"> • Outreach Youth Workers to support partnership NEET Sweep engaging 40 young people. • Deliver 10 sessions using the West/North West Careers Bus engaging 50 young people. • BARCA-Leeds have targeted IAG Personal Advisors for young people to access.
Support to Looked After Children	
<ul style="list-style-type: none"> • Increase access to positive activities for LAC young people. • Reduce crime and anti-social behaviour targeting LAC young people. 	<ul style="list-style-type: none"> • Deliver 48 positive activities engaging 25 LAC young people in West Leeds. • Engage 25 identified LAC young people in diversionary workshops e.g. drug and alcohol use.

Encourage activity and healthy eating, including the promotion of free school meals where relevant.	
<ul style="list-style-type: none"> • Reduce obesity among young people. • Reduce number of young people using drugs and alcohol. • Increase self-esteem and body image/confidence, 	<ul style="list-style-type: none"> • Deliver health and well being workshops engaging 50 young people. • Deliver drug and alcohol awareness sessions engaging 100 young people. • Accredited/engage 60 young people in healthy eating/cooking programmes. • Engage 100 young people in active exercise/physical activity.
Promoting Sexual Health	
<ul style="list-style-type: none"> • Reduce number of STI's among sexually active young people in West Leeds. • Reduce number of pregnancies in West Leeds. 	<ul style="list-style-type: none"> • Deliver a 3in1 service x 3 weekly sessions • Engage 200 young people per year (3in1) • Deliver in sexual health awareness and learning training for young people (engage 150)

Youth Offer

We recognise that the needs, aspirations and circumstances of children, young people and their families will vary throughout their lives. There will always be times, especially when unanticipated events occur, when we need support or help to overcome difficulties. This could be a result of bereavement, health crisis, self-doubt or loss of employment. Sometimes we need to provide access to information that is easy to understand. We firmly believe that young people growing up in Leeds should have somewhere to go, someone to listen and something to do. BARCA-Leeds aims to provide a youth offer that delivers this support, recognising that early interventions can achieve better outcomes for young people.

As well as Youth Work, BARCA-Leeds Children and Young People's Service is made up of the following teams:

- Platform – Platform is a partnership between BARCA and DISC and supports young people with identified drug or alcohol misuse in making informed decisions and diverting them from misusing substances as adults. Platform provides intensive one-to-one support, low level intervention outreach sessions and a Harm Reduction Service that provides drug and alcohol awareness sessions, group work and peer-education programmes.
- Youth Inclusion Project – Provide support to young people to find alternative choices to offending and anti-social behaviour. They provide targeted group work, restorative one-to-one support, behaviour workshops and diversionary activities.
- Connexions – Lead by Igen, BARCA-Leeds provide targeted (IAG) Information, Advice and Guidance services for young people in West Leeds to support young people from NEET (not in employment, education or training) to EET (education, employment and training.) Connexions provide one-to-one intensive support, easy access points across West Leeds, careers bus, positive activities, group work, advocating for young people and signposting to other agencies.

- Targeted Play Service – Working with children aged 5-13yrs who are at risk of social isolation, have low attendance, attainment and are at risk of becoming NEET. The service provides targeted group work, open-access play activities and small group work in schools.



BARCA Youth Work Case Studies

Case Study 1

I first met TW when she came to the 3in1 drop-in one Sunday; it was the first time TW had accessed our service. She came needing a pregnancy test which we provided and the result was negative. We talked to TW about the risks of unprotected sex and offered her a Chlamydia test; we also signed her up to have a C-Card so she could access free contraception from us on a regular basis.

From this initial visit TW accessed the drop-in regularly for contraception, she told us her Chlamydia test had come back positive so she was pleased we had offered her one. Over the weeks we built up a positive relationship with TW, she started to confide in us about her regular use of substances, we advised TW to receive some support around this. She accepted that she needed help around her regular drug use and gave us consent to make a referral to Platform. Platform picked up the referral and worked with TW over a number of weeks on a one-to-one basis.

TW finished with Platform and is no longer using substances. She continues to access our drop-in. TW is coming up to 16 now and we have started having discussions with her about her plans for the future. TW would be a suitable referral to BARCA's Targeted Connexions Service due to her attendance in school and vulnerability.

Case Study 2

MW attends one of our youth groups. He attends on a weekly basis and sometimes his behaviour can be challenging but engages well with staff. In May 2012 MW came up on the Bramley Support and Guidance Meeting. School had made the referral needing support with his anger and behaviour in school. Because I knew MW attended BARCA Youth Provision regularly and had quite a positive relationship with our staff I suggested that one of our Youth Workers carried out some one-to-one mentoring with MW in school. This was agreed by the group.

This piece of work started the following week and went well. MW engaged well and was open to talk about his behaviour and how it was affecting people around him. MW admitted he was getting in trouble a lot with the PCSOs on an evening and when he wasn't at the youth group he was often causing trouble on the estate.

Because of his anti-social behaviour, his youth work mentor thought MW would be an appropriate referral to BARCA's Youth Inclusion Project. The Youth Inclusion Project picked the case up and involved MW in a project called Revizit which was a 12 week programme based around crime and ASB which included issue based activities and trips to Armley Prison. MW engaged well in this.

MW continues to be supported by the Youth Inclusion Project. His mentoring in school has ended but he still attends the evening youth provision. Bramley's Support and Guidance Group were pleased with the support we had offered and were continuing to provide.

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Report of Assistant Chief Executive (Customer Access & Performance)

Report to West (Inner) Area Committee

Date: Thursday 25th October 2012

Subject: Inner West Community Centre Consortium

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The Community Centre Consortium co-ordinates support for New Wortley community centre in Armley Ward and Fairfield community centre in Bramley and Stanningley Ward.
2. The Area Committee has provided Well-being funding for two years to employ a Business Facilities and Social Enterprise Manager (BFSEM) to develop the social enterprises at the centres and help them become more financially sustainable.
3. Funding for the BFSEM post ended in September 2012. This report provides an update on the current position of the two community centres, and explains how support for the centres will be co-ordinated in the future.

Recommendations

4. The Area Committee is asked to:
 - Note the contents of this report
 - Nominate a Ward Member from Armley to sit on the New Wortley Community Centre support group.

1 Purpose of this report

- 1.1 The purpose of this report is to update Members on the current position of the two community centres receiving Area Committee funding this year.
- 1.2 New Wortley community centre requires ongoing support from the Community Centre Consortium and partner agencies. This report seeks to establish a multi-agency support group to help the New Wortley Community Centre Board strengthen its policies, apply for grant funding and attract more services to the centre that will meet the needs of the local community.

2 Background information

- 2.1 Since 2008, the West North West Area Support Team has been working with BARCA Leeds to help support community centres in the inner West area through a Community Centre Consortium. It originally included three centres, New Wortley community centre, Fairfield community centre and Wythers community house. Since the closure of Wythers community house, the consortium has continued to support the centres at Fairfield and New Wortley.
- 2.2 Neither centre is directly managed by Leeds City Council. Fairfield community centre is on a long term lease to the Fairfield Partnership and the New Wortley centre was built with funds raised by the local community.
- 2.3 In 2010, the government funding for centre manager posts ended. The Area Committee supported a proposal to employ a Business Facilities and Social Enterprise Manager for a fixed term to focus on improving the financial viability of the social enterprises at the centres including outside catering, laundry and café in both and charity shop at New Wortley.
- 2.4 Both centres have greatly increased their income. Fairfield also benefits from having BARCA community development workers co-located at the centre to develop services and increase bookings.
- 2.5 New Wortley community centre has also seen improvements in income and profits by taking difficult decisions about staff hours and pricing structures. Despite this, the centre is still some way off becoming free from the need for grant funding.
- 2.6 Area Committee funding for the BSFEM post ended in September 2012. This has been temporarily extended with funding from NHS Leeds, and it is hoped that a successful application to the council's Transition Fund will maintain the post until March 2013. This will enable the BSFEM to see through a large grant application for £400,000 to the Big Lottery for an extension to the centre that aims to secure its long term future.

3 Main issues

- 3.1 Fairfield Community Centre Current Position
- 3.2 Fairfield Community Centre is a local success story. A few years ago, it was threatened with closure, suffering from anti-social behaviour and low use. Thanks to the efforts of local residents, the Board and the BFSEM, it now hosts a range of

activities for the whole community. It has the support of BARCA community development workers who are funded by NHS Leeds to deliver health improvement activities in the community.

- 3.3 The centre's outside catering social enterprise has suffered a recent fall in income. Consideration is being given to partnering or merging with New Wortley community centre's Café 40 to benefit from economies of scale. This will be explored with the two centres over the coming months.
- 3.4 The Fairfield Partnership is confident that the centre will continue to improve and grow. There is a concern that the administration duties at the centre are too onerous for a volunteer to take on, and grant funding is being sought to employ someone on a part time basis.
- 3.5 New Wortley Community Centre Current Position
- 3.6 Whilst the social enterprises at the centre are experiencing their best results, the financial situation at the centre remains fragile. Without an anchor tenant, the centre is reliant on room hire and local residents using the social enterprises.
- 3.7 The BSFEM continues to be very involved in the day to day running of the social enterprises. The volunteer programme has been strengthened, and both volunteers and paid staff are completing accredited training. The Board is concerned however, that without the direction of the BFSEM or similar post, the businesses are at risk of decline.
- 3.8 A major issue at the centre is around security and anti-social behaviour. New Wortley has the second highest needle exchange in the city, and some of the highest rates of alcohol related admissions to hospital. A number of people suffering from alcohol or drug addiction access the centre, and sometimes their behaviour causes alarm and distress. There is also a core group of anti-social drinkers who hang around outside the centre and the nearby shops. Centre users have complained their presence is threatening and puts them off coming into the centre.
- 3.9 The BSFEM has been supported by the Neighbourhood Policing Team, Leeds Anti-Social Behaviour Unit and West North West Homes to report instances of anti-social behaviour and identify the main culprits. Those causing the most disruption have been temporarily banned from the centre, and the police have increased patrols to move on groups of street drinkers.
- 3.10 It is important for users, staff and volunteers at the centre to feel it is a safe environment to visit and work in. Tackling persistent anti-social behaviour benefits from the presence of the BSFEM.
- 3.11 The outcome of the Leeds Transition fund will be known in the next few weeks. Other sources of grant funding have been identified, and a number of applications have been submitted to contribute to the temporary funding pot for the BSFEM post.
- 3.12 The current long term plans for the centre rest on a successful application to the Big Lottery Reaching Communities Buildings Fund. The centre is applying for almost half a million pounds to extend their building and improve the existing

facilities. A first stage application has been submitted, and if approved, the Board will be invited to complete a full application form.

- 3.13 The extension will provide long term sustainability for the centre as it will create space for an anchor tenant, BARCA, to deliver drugs and alcohol outreach services. The improved centre will also be more attractive to a wider range of activities and provide more suitable venue for meetings.
- 3.14 Whether the Big Lottery bid is successful or not, partners will support the centre's Board to apply to other grant funds and trusts to continue the employment of the BSFEM.
- 3.15 New Wortley Community Centre Support Group
- 3.16 A proposal has been put forward by the Area Leader and West North West Health Improvement Manger to establish a multi-agency steering group to support the New Wortley community centre Board and staff during this transition period.
- 3.17 The support group will involve a range of partners who will offer advice and support on how the Board operates, what services are delivered and needed at the centre, how other organisations can get involved, and plan for the centre's long term future.
- 3.18 The West North West Area Support Team will co-ordinate the meetings and discuss membership and terms of reference with the community centre's Board. The support group will benefit from Ward Member involvement, and the Area Committee is asked to consider appointing an Armley Ward Member to attend the meetings.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Community Centre Consortium includes representatives from both community centre Boards. The BSFEM has carried out consultation with residents and users of both centres about the services they offer.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 This section is not applicable to this report.

4.3 Council policies and City Priorities

- 4.3.1 Through the services they provide, the community centres contribute at a local level to the themes contained in the:

Vision for Leeds

Leeds Strategic Plan

Health and Wellbeing City Priorities Plan

Children and Young People's Plan

4.4 Resources and value for money

4.4.1 The purpose of the Community Centre Consortium is to help the community centres become more self sufficient in the future with less reliance on grant aid.

4.4.2 The BSFEM post has been funded by the Inner West Area Committee and monitoring information is provided quarterly.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is not confidential, neither is it, or part of it exempt.

4.5.2 This report is not subject to Call-In

4.6 Risk Management

4.6.1 A multi-agency support group will help the New Wortley Community Centre Board through a six month transition period to help secure the long term future of the centre. A risk log will form part of this work.

5 Conclusions

5.1 The Area Committee funded BSFEM post has contributed significantly to the growth of Fairfield and New Wortley community centres.

5.2 New Wortley community centre requires support from partner agencies to identify other sources of income to maintain the BSFEM or similar post to continue the improvements at the centre, oversee the Big Lottery and other grant applications, and tackle anti-social behaviour.

5.3 A multi-agency support group will work with the New Wortley community centre board for a limited period to help identify other sources of funding and further develop services at the centre that meet local needs.

6 Recommendations

6.1 Members are asked to:

- Note the content of this report, and
- Nominate an Armley Ward Member to join the New Wortley community centre support group.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Assistant Chief Executive (Customer Access & Performance)

Report to West (Inner) Area Committee

Date: 25th October 2012

Subject: Well-being Commissioning 2013-14 and Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the Inner West Area Committee with an update on the budget position for the Well-being revenue fund for 2012/13 and progress on projects during the first two quarters of the financial year.
2. The report also seeks approval for the process and timescales for commissioning Well-being projects for the 2013/14 financial year.

Recommendations

Members are asked to:

- Note the current budget position for the Well-being Fund for 2012/13 at Appendix 1,
- Note the projects that are not achieving their expected outcomes and advise if they should be amended or decommissioned,
- Consider allocating a further £1,500 to the small grants and skips budget for the current financial year,
- Note the progress of all projects funded in 2012/13 at Appendix 2, and
- Approve the process and timescales for Well-being commissioning for 2013/14.
- Consider the three applications at Appendix 3 and advise which should be approved for Well-being funding

1 Purpose of this report

- 1.1 This report provides Members with an update on the budget position for the Well-being Fund for 2012 -13 and mid-year monitoring information on projects approved since March 2012.
- 1.2 It provides information on three projects that are not progressing in line with expectation, and three new Well-being applications for consideration.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Well-being funding. The amount of Well-being funding provided to each committee is calculated using a formula agreed at Full Council taking into consideration the population and deprivation of an area.
- 2.2 The Inner West Area Committee seeks to ensure that Well-being fund recipients are able to plan ahead and start their projects as early as possible in the new financial year. To facilitate this process, a commissioning round is held between December and February, and Members meet to discuss applications in more detail. Projects will be then considered formally at the Area Committee meeting on 20th March for approval in principle subject to a budget being made available in the new financial year.
- 2.3 The 2012/13 Inner West Area Committee's Well-being budget was £136,710. After deducting any existing commitments and taking account of the 2011/12 carry forward position, the Area Committee had £152,055 of funding available for projects. The majority of this funding was committed to a range of projects at the 21st March 2012 Area Committee meeting, as listed in Appendix 1.
- 2.4 No additional Capital Well-being was allocated to the Area Committee in 2012/13. The balance of the Inner West Capital Well-being budget is £14,100.

3 Main issues

- 3.1 Well-being Budget Statement 2012 -13
- 3.2 The latest Well-being Budget Statement for 2012-13 is included as Appendix 1 to this report. This sets out the current budget position for Well-being projects showing the amount approved by the Area Committee and the value of funds spent to date. The Well-being Budget statement also outlines the current budget position of those projects funded in previous years which were carried forward to this year.
- 3.3 The statement does not show the split between wards. The balances are as follows:
 - Armley - £9,607**
 - Bramley and Stanningley - £5,754**
 - Small Grants & Skips - £738**

- 3.4 In the first six months of the financial year, the Area Committee has approved eleven small grants totalling £3,750 and 6 skips costing £801. There is just £738 in the small grants and skips budget. Members are asked to consider allocating an additional £1,500 revenue funding to this budget to cover small grant and skip requests to the end of the end of March.
- 3.3 2012-13 Project monitoring information
- 3.4 All recipients of Well-being grants are asked to provide quarterly monitoring reports. Appendix 2 outlines the progress of all seventeen projects funded in the current financial year.
- 3.5 The majority of projects are progressing well and delivering outcomes as agreed in their contracts. Three projects have experienced delays:
- 3.6 IW.12.11 Community Payback Environmental Clean Ups
- The Probation Service were unable to accept new contracts due to an internal review. An alternative provider was approached but considered too expensive. The West North West Locality Team have asked that this project be decommissioned.
- 3.7 IW.12.16 Armley Target Hardening
- The project was delayed to secure match funding from Safer Leeds. There have been no referrals to the project, and crime reduction officers have been told to address this over the next month.
- 3.8 IW.12.18 Phoenix Park Floodlights
- The scheme is delayed due to ongoing negotiations around the requirements of the club and the wider community.
- 3.9 Members are asked to note the progress of the projects receiving funding this year and decommission the Community Payback Clean Up scheme. An update on projects not achieving their expected spend will be provided in December.
- 3.10 New Well-being applications
- 3.11 Three new Well-being applications have been submitted for Members' consideration. Summaries of both projects are attached at Appendix 3.
- 3.12 1) Stop Loan Sharks awareness raising
- The West Leeds Debt Forum are asking for £1,900 split between two wards to extend the Look Here Look Ahead project to raise awareness of the danger of loan sharks and promote debt advice services. The funding will be used to pay for advertising space on the Life Channel in GP surgeries and hold at least six community events across the two wards.
- 3.13 2) Interplay Theatre Capital build : Planning, design and green audit
- Interplay Theatre Trust are applying for £7,500 towards the cost of creating architect's plans and a green energy audit for a project to redevelop their existing

headquarters into a new performance space with theatre seating, stage and lighting as well as improved facilities for the young people excluded from school or with severe disabilities who attend activities at the centre.

3.14 2013-14 Commissioning Round

3.15 To facilitate the allocation of Area Committee Well-being funds for the 2013/14 financial year, a commissioning round is proposed to take place with the following milestones:

- 15th October 2012: Inner West General Purposes Sub Group approves Well-being commissioning process
- 25th October 2012: Area Committee approves 2013-14 Well-being commissioning process and deadlines.
- 1st December 2012: Commissioning round begins. All previous applicants and Area Committee contacts to be informed. A press release be produced announcing the launch of the commissioning round.
- 1st February 2013: Commissioning round ends. Deadline for all Well-being Fund applications to be received.
- W/C 25th February 2013: Members briefing to review Well-being funding applications. A follow up meeting may be necessary early in March.
- 20th March 2013: Area Committee meets to agree in principle 2013-14 Well-being Fund grants.
- 25th March 2013: Letters written to successful applicants asking them to complete funding agreements and project delivery statements. Letters written to unsuccessful applicants inviting them to receive feedback.
- 1st April 2013: Projects commence on receipt of signed funding agreements.

3.16 It should be noted that it is not yet know how much funding will be available for the Area Committee to allocate next year. Should an announcement on Well-being allocations to Area Committees by Full Council not be forthcoming in time for the 20th March Area Committee, it will be recommended that the Area Committee postpone its decisions on Well-being allocations until the next available meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Well-being funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Well-being process is

currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Well-being process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Well-being funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Well-being funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well-being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all Well-being applications. Projects are assessed to ensure they are able to deliver the intended benefits.

5 Conclusions

5.1 The Inner West Area Committee Well-being Fund provides an important opportunity to support local organisations and drive improvements to services. This report provides members with an update on the Well-being programme for 2012/13 and seeks approval to start the commissioning process for 2013/14.

6 Recommendations

6.1 Members are asked to:

- Note the current budget position for the Well-being Fund for 2012/13 (Appendix 1).
- Note the projects that are not achieving their expected outcomes at 3.5 and advise if they should be amended or decommissioned.

- Consider allocating a further £1,500 to the small grants and skips budget for the current financial year,
- Note the progress of all projects funded in 2012/13 at Appendix 2
- Approve the process and timescales for Well-being commissioning for 2013/14.
- Consider the three applications at Appendix 3 and advise which should be approved for Well-being funding

7 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Inner West Well-being Project Monitoring

April to September 2012

- 1.1 This section updates the Area Committee on progress against Well-being funded revenue projects approved since March 2012.
- 1.2 **Project Name:** Bramley Baths
Lead Organisation: LCC Sports Development
Amount: £27,720
Project Description: The funding is to enable Bramley Baths to open for an additional twenty hours per week, from 29 hours core funded to 49 hours from April to September while negotiations took place to transfer the facility over to a community led consortium.
Project Update: The additional 20 hours a week were delivered from April – September 2012 in addition to the 29 budgeted hours. An estimated 12,373 additional visits were generated by this project, limiting the fall in visits to only 18%, when hours had reduced by 48%. Supporting staff during the period of uncertainty has been the main issue, however, the figures for visits suggest they have been very successful in maintaining a positive outlook to customers. The asset transfer has been approved by Executive Board, and Leeds City Council is funding the additional 29 opening hours until this takes place.
- 1.3 **Project Name:** Community Centre Consortium
Lead Organisation: BARCA Leeds
Amount: £35,000
Project Description: This funding is to support the New Wortley and Fairfield Community Centres by employing a Social Enterprise and Business Facilities Manager until September 2012 and providing financial support through to March 2013. The Social Enterprise and Business Facilities Manager is responsible for developing an exit strategy for the project that will provide the management committees of the centres with procedures and skills to support the future viability of the centres.
Project Update: Barca's involvement has helped develop these centres through the Social Enterprise and Business Facilities Managers role. The two centres are in a much better financial position than at the beginning of the project. Fairfield Centre in particular seeing a remarkable change from a run down tired building into a vibrant hub of community activity, supported in part by a community development worker employed by Barca. New Wortley Centre has seen a turnaround in the way the social enterprises have been run on site, making them more efficient, business like and successful. The centre is still in need of targeted support and the Area Support Team is helping the Board apply for funding to continue with a centre manager post until April next year. £6,000 has already been secured from NHS Leeds, and the outcome of an application to Leeds Transition Fund is expected in the next two months.
- 1.4 **Project Name:** Police off Road Bikes
Lead Organisation: West Yorkshire Police
Amount: £1,500

Project Description: The funding will hire four off road bikes to be shared across the West North West police division to combat anti-social behaviour caused by nuisance motorbikes on community greenspace and woodland.

Project Update: The police employ their powers under the 'No Insurance' scheme and Section 59 of the Police Reform Act wherever possible and in conjunction with Council's Parkswatch to seize offending vehicles and prosecute their riders. Off road motorcycle offending can be difficult to combat, with marked vehicles unable to carry out pursuits on open land. Using off road bikes, the officers are working well with the Parkswatch service in undertaking joint initiatives and co-ordinating patrols to tackle issues of anti social behaviour and illegal motor-bike nuisance in areas such as New Wortley, Bramley Falls Woods, the towpath of the Leeds and Liverpool Canal as well as parks and green spaces and hotspots in inner West.

1.5 **Project Name:** Armley Festive Lights

Lead Organisation: WNW Area Support Team

Amount: £1,750

Project Description: Funding ten festive light motifs for Armley town centre.

Project Update: The order has been placed with Leeds Lights and a community switch on event is planned for Saturday 24th November.

1.6 **Project Name:** I Love West Leeds Festival

Lead Organisation: I Love West Leeds Festival Committee

Amount: £10,000

Project Description: I Love West Leeds is an annual arts festival rooted in the community of west Leeds. The Area Committee's funding will support the 8th festival, including two outdoor film screenings and a free festival day at Pudsey Park.

Project Update: The festival was programmed for July 2012 with the Big Free Festival Day scheduled to place in Pudsey Park and outdoor film screenings taking place in New Wortley and Raynville Road Park. Unfortunately, due to bad weather the festival had to be cancelled 48 hours before the event. Short notice of cancellation meant that financial contracts had to be honoured, hence rescheduling was not an option. The weather forecast for the film screenings was no better, so in an attempt to safeguard finances the screenings were postponed until October.

1.7 **Project Name:** Small Grants and Skips Budget

Lead Organisation: West North West Area Support Team

Amount: £5,289 (£4,000 plus previous year's carry forward)

Project Description: To provide a budget for community and voluntary groups to apply to for funding for small projects and skips for community use.

Project Update: To 4th October, a total of ten projects received small grant funding to the sum of £3,250, and six skips have been provided costing a total of £801. There is £738 remaining in the budget, and Members may wish to top it up to ensure sufficient funding is available until March next year.

1.8 **Project Name:** Inner West Events Budget

Lead Organisation: West North West Area Support Team

Amount: £7,500 (£5000 Armley, £2,500 Bramley & Stanningley)

Project Description: To provide a budget for Ward Members to allocate towards community events and celebrations.

Project Update: Jubilee celebrations in both wards were funded through this budget. The remainder of the budget is earmarked for the Christmas Light Switch On event in Armley and hiring festive lights for Bramley centre.

- 1.9 **Project Name:** Small grants and skips fund
Lead Organisation: West North West Area Support Team
Project Description: To provide a budget for community groups to apply to for small grants up to £300 and skips for environmental clean ups.
Project Update: To the end of September the Area Committee had provided funding for eleven small grants and six skips.
- 1.10 **Project Name:** Armley Spots Project
Lead Organisation: Youth Service
Amount: £2,250
Project Description: Continuation of a football based project running every Tuesday evening in Armley Sports centre. It is a multi cultural session with young people from a variety of backgrounds, ages and gender who organise themselves into teams and play football against each other. The main aim of the project is diversionary which together with the Tuesday New Wortley Youth clubs ensures that young people are fully occupied all evening every Tuesday.
Project Update: 24 sessions in total have been delivered between April and September with an average of 20 young people attending each session in first quarter and 12 in the second. Football coaching and five-a-side football is the main activity of these sessions, being delivered in partnership with the leisure centre and PCSOs providing support when they can. There was an issue with older youths trying to access the sessions, and the scheme was closed for two weeks to resolve these tensions. There is now a very successful 12 – 16 group who are really enjoying the sessions and are getting a lot out of the project.
- 1.11 **Project Name:** Summer Sports Coaching
Lead Organisation: LCC Sports
Amount: £2,500
Project Description: This funding is for the delivery of sports sessions during the summer months in partnership with local sports clubs and support for young people to take coaching qualifications.
Project Update: Over 800 children and young people from the inner West are have participated in this project. The majority attended the primary school football coaching sessions and Olympic event at the John Charles Stadium. Eight sports clubs ran summer camps covering sports including tennis, rugby and gymnastics. Young people from the area are enrolled in coaching courses and will be supported to volunteer in their local clubs.
- 1.12 **Project Name:** Environmental Clean Ups
Lead Organisation: To be confirmed
Amount: £6,000
Project Description: To fund a Probation community payback team to clear overgrown ginnels and carry out other environmental improvement works.
Project Update: The Probation Service were unable to accept the contract as they were carrying out a review of the service. Groundwork Leeds were asked to provide a quote for the work that would involve their young trainees. The cost is

significantly higher than the probation scheme, and officers have recommended that the scheme be decommissioned as the overgrown vegetation will start dying back in the winter months.

- 1.13 **Project Name:** NEET Reduction Project
Lead Organisation: IGEN
Amount: £6,750
Project Description: The project organises fun activities for young people not in education, employment or training who are working with IGEN to motivate them to keep attending sessions and work towards re-engaging with school or training opportunities.
Project Update: There were three activity days held in quarter one, and eight in quarter two with a total of forty three young people from the area taking part, of which fifteen were classed as long term NEET and eighteen classed at risk as at risk of NEET. The activities helped connexions advisors engage positively with the young people. Four have been referred to social care following disclosures on activity days, and two have been signposted to drug addition services. The remaining young people have continued to work with IGEN to secure employment or education placements.
- 1.14 **Project Name:** Community Hanging Baskets
Lead Organisation: Armley Community Rights Trust
Amount: £1,800
Project Description: The project brings together local residents to make up hanging baskets to take home and display.
Project Update: The project was well advertised in the local shops and leaflets distributed through primary schools. The event was held on Saturday 26th May, with nine volunteers helping organise the distribution of 160 baskets and plants. The feedback from organisers, volunteers and participants was extremely positive.
- 1.15 **Project Name:** Armley Saturday Night Project
Lead Organisation: Out of School Activities Team
Amount: £3,000
Project Description: This funding is to pay for staff and equipment to support the 42 week Saturday night youth provision at Armley Sports Centre.
Project Update: The project runs at the Armley Leisure Centre on a Saturday evening from 6:00-9:00pm. A junior session for 8-13 year olds between 6:00-7:30pm and a senior session for 12-18 year olds between 7:30-9:00pm. In the ten weeks before the summer break, attendance averaged at around 75 for the juniors and ten seniors. Work is ongoing to recruit more seniors to the session with 14 joining the senior session in September.
- 1.16 **Project Name:** Bramley Floodlights
Lead Organisation: Parks & Countryside / Bramley Phoenix Rugby Club
Amount: £16,000
Project Description: The funding is to install floodlights on the Leeds City Council owned Bramley Phoenix Rugby Club pitch.
Project Update: Parks and Countryside are working with the club on suitable design and licensing arrangements, as the club will take full responsibility for the running and maintenance of the lights. The scheme will need planning permission,

and early indications are that the club will need to find additional funds to meet the full cost. Parks and Countryside remain confident that the scheme is viable, but it is unlikely that work will start before Christmas.

1.17 **Project Name:** Target Hardening in Armley

Lead Organisation: CASAC

Amount: £3,000

Project Description: The project provides additional security for properties at risk of burglary, identified through Operation Optimal, the police's predictive anti-burglary initiative. Funding will be allocated as grant with the householder / landlord covering the first £75 of the standard target hardening package, plus any expenditure over £150. Referrals will come through West Yorkshire Police crime reduction officers. CASAC will provide the target hardening service based on the needs of the property.

Project Update: The scheme was delayed until August while match funding was secured from Safer Leeds. So far, no referrals have come through for the scheme from Armley Ward. The Community Safety Co-ordinator is working with the police and CASAC to ensure properties at risk are offered the service.

1.18 **Project Name:** Armley Notice board

Lead Organisation: Area Support Team

Amount: £2,350

Project Description: The funding is for the installation of a notice board, which would be maintained by local key holders to advertise community events.

Project Update: Malcolm Lane & Sons will be delivering and installing the notice board, once the relevant paperwork including the pre installation survey is completed.

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Project Name: Stop Loan Sharks Campaign : Look Here – Look Ahead
Amount Applied for: £1,900 (£950 each ward)

Lead Organisation: West Leeds Debt Forum

Project Summary:

The West Leeds Debt Forum's membership involves a range of agencies and individuals who meet every six weeks to develop activities and events to raise awareness of issues surrounding debt and financial capability. The forum has no paid workers and partners with Bramley Parochial Church Council to hold any funds raised for their projects.

The Forum is requesting a grant of £1,900 towards its Look Here – Look Ahead Project that will publicise warnings about loan sharks and getting into debt to residents in the neighbourhoods across the area most affected by these issues.

The Inner West Area Committee has already provided a grant of £500 towards the cost of printing leaflets for this project, and these are already in circulation. The Forum are keen to expand the project to reach a wider audience and are seeking funding for additional promotional materials, specifically:

- Advertisements on the Life Channel – broadcast in GP surgeries – at 18 sites in the fortnights before and after Christmas (£1,080)
- Design a poster and hire the Billboard at the bottom of Branch Road (£200)
- Hold at least information sharing events for the local community in Bramley and Armley wards aimed at families. (£620 covering hire of room, refreshments, face painting, banners)

Project Delivery

The project will be delivered by partners involved in the West Leeds Debt Forum, including volunteers and staff from NHS Leeds.

Outcomes

- Fewer residents take money from Loan Sharks
- More residents come forward for debt advice.

Ward / Neighbourhood:

Armley, Bramley & Stanningley

Project Cost & Financial Breakdown

Total project cost: £2,900

Wellbeing funding requested: £1,900

Breakdown of costs:

£500 Illegal money lending project - funded a drama group to produce an interactive production

£500 Inner West Area Committee small grants – paid for leaflets

£1,080 Advertisements on the Life Channel – broadcast in GP surgeries – at 18 sites in the two weeks before and after Christmas

£200 Poster design and hire costs for the Armley billboard on Branch Road

£620 Room hire, refreshments, face painters, banners for information sharing events

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Project Name: Interplay Capital Build : Planning, Design and Green Audit
Amount Applied for: £7,500 – Revenue or Capital

Lead Organisation: Interplay Theatre Trust

Project Summary:

Interplay Theatre Trust are a touring theatre company based in Armley. They also produce multi-sensory shows for children with profound learning disabilities and have a contract to provide an industry based learning programme for local young people not in education, employment or training. They are applying for a grant to start the process of transforming their building, an old church hall, into a new creative arts space equipped for theatre and music performance, as well as providing an improved facility for their work with young people excluded from school and young people with disabilities. It will also provide a performance space for local artists, groups and audiences.

Area Committee funding would be used for the planning phase of the project including design team fees and green energy audit. It would provide match funding for grants from the Asda Foundation and other trusts and public funds for the larger build costs.

The new facility will provide:

A performance space equipped for music, film and theatre performance (including a lighting rig, PA system, balcony and ranked seating, staging and soundproofing).

A research and development facility to work with young people with sensory and learning disabilities – creating intimate sensory environments and installations using lights and sound. Connecting the different strands of Interplay's work, currently their teaching space is separate from the main hall and recording studio

A greener focus for the organisation, reducing their carbon footprint by investing in solar panels and other green energy sources.

Then benefits of the new facility will be:

Working with more young people

Increasing their work with schools

Opening their doors for performances to local residents

Increase income

Improve the arts infrastructure in West Leeds by providing support and space to other organisations.

The total cost of the project is around £1.2 million. An application has been submitted to the Arts Council Capital Fund for £806,000 the outcome of which will be known in January.

Project Delivery

The planning stage will be overseen by Interplay staff who will appoint architects and an energy assessor for this phase of the project.

Outcomes

The wider project outcomes are listed above. This funding will provide the organisation with a detailed architect's plan and green energy assessment to help them secure funding for the build.

Ward / Neighbourhood:

Armley

Project Cost & Financial Breakdown

Well-being project costs:

£5,500 – Architect fees

£2,000 – Green energy audit

Capital or Revenue funding can be used for this project

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Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 25th October 2012

Subject: Area Update Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley Bramley & Stanningley	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:	

Summary of main issues

1. The Area Update Report provides Members with information on key services and other activities delivered in the inner West area since the last meeting.

Recommendations

2. Inner West Area Committee Members are invited to:
 - Note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members on progress against the Area Support Team's work programme and local priorities.

2 Background information

- 2.1. An Area Committee Update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

3 Main issues

3.1 Armley Festive Light Switch On

- 3.2 The steering group continues to meet to organise the Armley Christmas Light switch on event, to be held on Saturday 24th November. Lucy Scott from Interplay has joined the steering group, and Leeds City Council's events team have confirmed they will partner with the steering group to organise the event.

- 3.3 The final line-up is still to be arranged, and it is hoped that entertainment will be provided by local bands, schools and Radio Aire.

3.4 West North West Homes

- 3.5 West North West Homes are running a pilot scheme to employ a team of out of hours Neighbourhood Management Officers to work in pairs Tuesday to Sunday evenings from 6pm to 12 midnight. They provide a high visibility presence targeting hot spot areas for anti-social behaviour and noise nuisance. They also carry out routine visits early in the evening to customers who work during the day.

- 3.6 A key part of their workload is to gather evidence for anti-social behaviour cases, and identifying sub let or abandoned properties.

- 3.7 The pilot scheme will be reviewed in October, and if successful, will be officially launched in November with a marketing campaign to raise awareness. Funding is in place until March 2013, although it is hoped that a budget will be made available to continue the scheme in the new financial year.

- 3.8 Neighbourhood Management Officers are currently working on Neighbourhood Plans covering every West North West Homes estate. Ward Members have been contacted to put forward their priorities, as have local residents through consultations and estate walkabouts. The plans will include targeted actions to improve the environment, combat anti-social behaviour and improve partnership working with other agencies.

3.9 Armley Town Street Action Plan

- 3.10 Partners are continuing to work together to tackle anti-social behaviour and street drinking on and around Armley Town Street. In September officers from the police, West North West Homes and Leeds Anti-Social Behaviour Team carried out surveys on Town Street and in the Burnsall tower blocks to gather intelligence and reassure residents action is being taken. A volunteer police interpreter was involved

in the survey and provided vital information from non English speakers from Eastern Europe who would not otherwise have participated.

- 3.11 One of the findings of the action plan is that new immigrants from Eastern Europe are not fully engaged with services in the town. A session is being organised in Armley One Stop Centre to provide information on medical services, leisure facilities and employment support. It is hoped that the session will help these residents learn more about what Armley has to offer and become more involved in wider community activities.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1. Community forums are held on a monthly basis in Armley and bi-monthly in Bramley within Inner West Leeds to inform communities.
- 4.1.2. Ward Members are consulted on projects and initiatives within their ward on matters relating to the Support Team's work programme and locality priorities.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

- 4.3.1. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11, and rolled forward again to 2011/12 with amendments only to environmental delegations.
- 4.3.2. The Area Functions are included in the Council's Constitution (Part 3, section 3C).
- 4.3.3. Area Support Team's work programme contributes at a local level to the themes contained in the:
- Vision for Leeds
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan
 - Children and Young People's Plan
 - Safer and Stronger Communities Plan
 - Regeneration City Priority Plan

4.4 Resources and value for money

- 4.4.1. Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.

- 4.4.2. In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.
- 4.4.3. In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies for example the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, for example community engagement, area based regeneration schemes and conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with the Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.5.2 This report is not confidential, neither is it, or part of it exempt.
- 4.5.1 This report is subject to Call-In as the Area Committee's functions are delegated Executive ones.

4.6 Risk Management

- 4.6.1 There are no significant risks identified in this report.

5. Conclusions

- 5.1 The Area Update report provides Members with information on a range of services and activities in the inner West area.

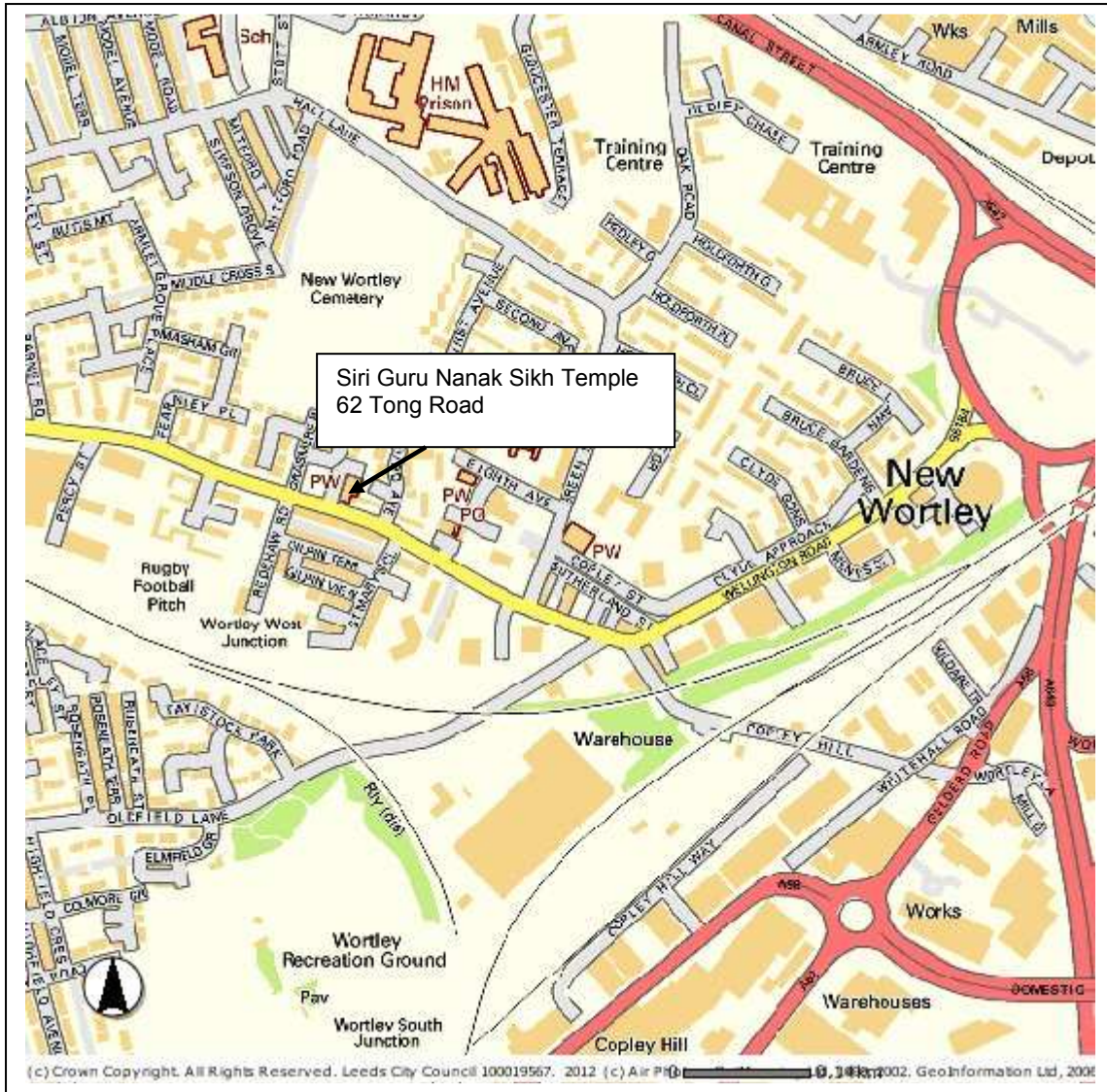
6 Recommendations

- 6.1 The Area Committee is asked to:
- Note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports.

7. Background documents¹

- 7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



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